



# De Kinderen Kloset

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## Children's Consignment Sale

### Seller's Information

Welcome to De Kinderen Kloset and thank you for participating in this event. Our goal is to provide an environment where buyers and sellers can meet to exchange high quality used children's clothing and goods at affordable prices while supporting local charities.

- o As a seller, you will receive 70% of the proceeds from the sale of your items, with the remainder being donated to a local charity and to cover costs.
- o You will also have the privilege of early shopping on the Thursday evening before the sale is open to the public.
- o A registration fee of \$5 (plus one volunteer work shift), or a \$15 fee (when not volunteering for a work shift), will be deducted from your proceeds. This fee will help offset the expenses of the sale.
- o When you register as a seller you will be asked to sign up for a drop-off time and a work shift if applicable. You will be assigned a pick-up time.
- o You may choose to have any of your items reduced to half price at the Saturday morning sale, and also to have any items donated if unsold by Saturday noon.

We would like to conduct a sale that is well organized for the benefit of both the seller and buyer. Please refer to the enclosed Seller Guidelines and Helpful Hints for more detailed instructions. If you have any questions, please refer to our web site <http://www.dekinderenkloset.org/> or contact Allison Van Wyngarden at 628-2532 or [dekinderen@pella2crc.org](mailto:dekinderen@pella2crc.org).

Note: The sales committee of Pella II CRC cannot be responsible for loss or damages.



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## Children's Consignment Sale

SPRING 2012

Because we will only hold one sale this year, we will accept clothes of all seasons in addition to nursery items, maternity, toys and jeans.

<b>SALE SCHEDULE</b>		
Wednesday, March 28	4:00pm – 7:30pm	Receiving of clothes and merchandise
Thursday, March 29	4:00pm – 6:00pm	Receiving of clothes and merchandise
Thursday, March 29	7:30pm – 9:00pm	Volunteer workers & sellers shopping time*
Friday, March 30	9:00am – 5:00pm	Sale open to the public
Saturday, March 31	9:00am – noon	Sale open to the public (selected items 50% off)
Saturday, March 31	3:30pm – 4:00pm	Seller's pick-up unsold items and proceeds.

\* Volunteers must sign up for a minimum of 1 work shift

Sellers will pick up their unsold items and proceeds between 3:30 and 4:00 p.m. on Saturday in the Pella II Christian Reformed Church basement. If you would like your unsold items donated, and your proceeds mailed to you, please provide a stamped, self-addressed envelope when you drop off your items.

Donations of unsold items will be made to Pathways of Pella.



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## Children's Consignment Sale

### SELLER'S GUIDELINES

1. Due to space constraints we can only receive a maximum of **300 items** per seller. We will accept boys and girls clothing, newborn through junior sizes, maternity clothes, toys and nursery items. Hint: if you have a large number of items, consider grouping outfits, small toys or like items together.
2. All clothing should be clean and in good condition. All toys and nursery items should be clean, in good working order and with all parts included. We cannot accept underwear, violent toys/books/videos. Due to liability issues, we cannot accept car seats.
3. All clothing needs to be on a hanger, with the tag attached by a medium to large size safety pin. (Hangers are available at Pella II CRC. Contact the DKK committee [dekinderen@pella2crc.org](mailto:dekinderen@pella2crc.org) or by calling 628-2532 for hangers.) If the item is facing you, the hook of the hanger should be facing the left and the tag on the upper right. Sets should be pinned together, on one hanger. Pants should be pinned to the top portion of the hanger. Small accessories, toys, groups of non-clothing items, should be in a clear, Ziploc bag with the tag attached by clear packing tape. Please place shoes in a clear plastic Ziploc bag, with the tag attached to the outside of the bag. Consider grouping small items such as baby socks, onesies, accessories, toys with small parts, toddler books; and placing in Ziploc bags.



TAG

PIN HERE		
ITEM #	PRICE \$	
Size _____	Do you see this? Yes No	
Item Description _____		
Boy	Girl	Maternity
CHECK TO DONATE		SELLER #

4. Before completing the inventory sheet and tags, please group them in the following order: boys, girls, maternity, nursery and toys. This will save a lot of time during drop-off, set-up and when returning your unsold items and proceeds.
5. Please fill out a line on the inventory sheet and a tag for each item. An Excel document will be emailed to you with your inventory sheet and labels. It is important that you include your seller number on the inventory sheet and each tag, as that is how we will know what your proceeds will be. If you choose to hand write your inventory sheet and tags, please contact Allison at [dekinderen@pella2crc.org](mailto:dekinderen@pella2crc.org) to request blank copies of the inventory sheets and tags.

- a. Item # - assign a number, in consecutive order, to each item
  - b. Price – list the price for each item in whole dollar amounts. This will improve efficiency during checkouts and calculating proceeds.
  - c. Size – please assign a number (2,4,6) as opposed to a letter size (S.M.L.) if possible. Try to have sets contain the same size items.
  - d. Reduce – write 'Y' or circle 'yes' if you are willing to have the items sell for half price at the Saturday morning sale. If you do not want your item reduced, write 'N' or circle the No on the tag.
  - e. Description – write a brief description (ie: blue Carter t-shirt) in case the tag is lost, we would be able to find the correct item.
  - f. Type – please indicate B, G, or M on the inventory sheet, and circle the correct type on the tag. For nursery items or toys, leave this area blank.
  - g. To donate – mark this area Yes, and check the appropriate spot on the tag if you would like to have your unsold item donated at the end of the sale.
  - h. For the safety of all – please use safety pins only when attaching tags to clothing, and use clear packing tape when affixing tags to clear bags or boxes.
6. Please make two copies of the inventory sheet; one for yourself and one to bring to the church at your scheduled drop-off time.
7. Please bring your items to the church at your assigned time. Having your items in consecutive number order will help the process run more smoothly. We will have volunteers at the church to assist you with carrying your items into the church – please enter through the south door.
8. Please return to the church between 3:30 and 4:00 p.m. on Saturday to pick up unsold items and a check for your proceeds.

If you have any questions or concerns, please refer to our web site at <http://www.dekinderenkloset.org/> or contact Allison Van Wyngarden at 628-2532 or [dekinderen@pella2crc.org](mailto:dekinderen@pella2crc.org).

### SELLER'S HELPFUL HINTS

1. Pricing – be conservative when pricing so your items will sell quickly. Also, consider if you would pay that price for the item. **Please use whole dollar amounts only.**
2. Be sure that items are securely tagged and that the seller # is legible.
3. Your clothing will sell better if it is clean and pressed with buttons buttoned, bows tied, etc.
4. Sets sell better than singles, so consider combining items that go together, and adding accessories or matching items in a small bag pinned to the item. Sets should be of the same size. Hang sets so that they can be easily seen – pin pants to back of item rather than folding it over the hanger inside of the top.

5. Shoes should be clean and in good condition. Place in a clear plastic Ziploc bag and affix label to outside of bag with clear packing tape.
6. Use 1-inch or larger safety pins to affix tags to clothing items.
7. Bedding – if possible, please bring in a clear bedding bag, or one of the XL or XXL sized Ziploc bags, with all accessories packed together, and the items that are included listed on the tag.
8. Books – place in a clear bag and affix tag to the bag with clear packing tape.
9. Videos, DVD's, video games – tape tag to the back of the case.

De Kinderen Kloset is not responsible for lost, stolen, or damaged items.

**We gladly accept:**

- o Gently used clothing items sizes newborn through junior.
  - o Layette items: onesies, bottles, bibs, bobby pillows, receiving blankets...
  - o Bedding: infant and juvenile sheets and blankets
  - o Toys and sports equipment of all kinds (no weapons or violent items)
  - o Books for children or related to parenting, maternity and nursing
  - o Children's videos & DVD's; Music (CD's/cassettes in cases)
  - o Computer and gaming (rated – teen to everyone)
  - o Small outdoor play items (Little Tikes picnic tables, slides, etc.)
  - o Baby Gear: swings, highchairs, cribs (unassembled with all pieces secured together) crib mattresses, strollers, pack n plays, exersaucers...
    - o Children's furniture (unassembled with all pieces secured together)
    - o Maternity and nursery items; clothing, nursing bras, breast pumps, rockers
- All items should be clean and in very good condition with all parts/batteries included.

**We cannot accept:**

- o Items not hung or tagged properly
- o Stained, torn or out of date clothing
- o Adult items
- o Items with missing buttons, broken zippers, and missing parts
- o Unclean toys, equipment, furniture, or other items
- o Video tapes/DVD's/CD's/ cassettes that are not in original cases
- o Any items recalled for safety issues or hazardous to children
- o Underwear
- o Stuffed animals
- o Car Seats

We reserve the right to refuse any item.

Sellers assume risk for lost, stolen, missing parts, or broken merchandise.